#### WARRANTY AND SERVICE

The following warranty and service information applies only to the U.S. and Canada. For information in other countries, contact your local distributor and our web site, www.plantronics.com.

To obtain in or out of warranty service, prepay shipment and return the unit to the appropriate facility listed below:

### IN THE UNITED STATES

Plantronics Service Center 345 Encinal Street Santa Cruz, CA 95060 Tel: 800-544-4660 831-458-7700 Fax: 831-426-7555

#### IN CANADA

Plantronics Service Center 1455 Pitfield Boulevard Saint-Laurent, Quebec H4S 1G3 Tel: 800-540-8363 514-956-8363 Fax: 514-956-1825

Please use the original container, or pack the unit(s) in a carton with sufficient packing material to prevent damage. Include the following information:

- 1. Proof of purchase indicating model number and date of purchase.
- 2. Bill-to address.
- 3. Ship-to address.
- 4. Number and description of units shipped.
- 5. Name and telephone number of person to call, should contact be necessary.
- 6. Reason for return and description of the problem.

Damage occurring during shipment is deemed the responsibility of the carrier, and claims should be made directly with the carrier.

Plantronics Inc. 345 Encinal Street, Santa Cruz, CA 95060 (800) 544-4660 www.plantronics.com

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## **FCC Registration Information**

This equipment complies with Part 68 of the FCC Rules. The FCC Part 68 Label is located on the bottom of the unit. This label contains the FCC Registration Number and Ringer Equivalence Number (REN) for this equipment. If requested this information must be provided to your telephone company.

The REN is useful to determine the quantity of devices you may connect to your telephone line and still have all of those devices ring when your telephone number is called. In most, but not all areas, the sum of the RENs of all devices connected to one line should not exceed five (5.0). To be certain of the number of devices you may connect to your line, as determined by the REN, you should contact your local telephone company to determine the maximum REN for your calling area.

Connection to the telephone network should be made by using standard modular telephone jacks, type RJ11. The plug and/or jacks used must comply with FCC Part 68 rules. If this telephone equipment causes harm to the telephone network, the telephone company will notify you in advance that temporary discontinuance of service may be required. But if advance notice isn't practical, the telephone company will notify the customer as soon as possible. Also, you will be advised of your right to file a complaint with the FCC if you believe it is necessary.

The telephone company may make changes in it's facilities, equipment, operations or procedures that could affect the proper functioning of your equipment If they do, you will be notified in advance in order for you to make necessary modifications to maintain uninterrupted service.

#### Questions

Should you have any questions or problems with your unit first contact your distributor. If your distributor cannot assist you with your particular problem, please write to us at the above address or contact us at:

PLANTRONICS - TOLL FREE

**1.800.544.4660** CANADA AND U.S.A.

# PLANTRONICS. **SP2**...

# Single-Line Phone HEADSET

#### Introduction

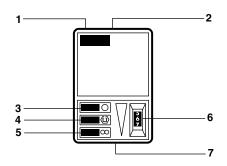
Congratulations on your purchase of the new *SP2* Single Line Phone Headset from Plantronics. *SP2* is the highest quality headset available today. *SP2* allows you hours of convenient hands-free telephone use in both your home and office. Please spend a few minutes reading this User Guide to learn how to install, use and care for your new *SP2* headset and to become more comfortable with its new and unique features. If you have any questions, please call Plantronics, 1-800-544-4660 or 831-458-7700.

# Compatibility

*SP2* is compatible with most single line modular telephones, both standard and electronic. The exception would be a wall phone placed so that connection of *SP2* is physically impossible.

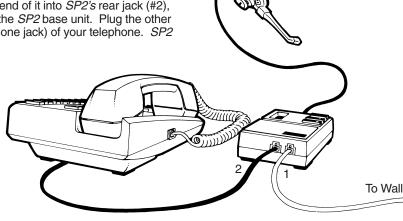
# Configuration

- 1. Modular jack for line from wall connection
- 2. Modular jack for line from telephone or autodialer
- 3. "Flash" button
- 4. "Mute" button
- 5. "On/Off" button
- 6. Volume control dial
- 7. Modular jack for line to headset
- Note: SP2 does not contain a ringer.



#### **Connecting SP2**

*SP2* plugs in between the wall jack and your telephone. Unplug the wall cord from the base of your phone and plug it into *SP2's* rear jack (#1), marked "wall" on the underside of the *SP2* base unit. You will find a modular telephone cord included in the *SP2* packages. Remove the cord from the package and plug one end of it into *SP2's* rear jack (#2), marked "phone" on the underside of the *SP2* base unit. Plug the other end of the cord into the base (rear phone jack) of your telephone. *SP2* will work only if properly connected.



# Positioning the Headset

Be sure the headset cord is plugged into SP2's front jack (#7).

**Adjusting the headband:** Your *SP2* headband is fully adjustable. Lengthen or shorten the metal part of the headband for a comfortable fit. If necessary, you may carefully bend the metal section for a tighter or looser fit.

**Positioning the receiver:** Place the center of the foam-covered receiver over the center of your ear. Make sure that hair does not cover your ear. Put the rubber pad located at the end of the headband above your other ear.

**Positioning the microphone:** Adjust the microphone so that the tip is located near the corner of your mouth.

# Adjusting the Clothing Clip

You must allow for enough slack (approx. 6 in./15 cm.) in the cord between the headset and the clothing clip to permit head movement without displacing the headset. Slide the clip along the cord to adjust the slack. Attach the clothing clip to the front of your clothes at chest level.



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#### **Receiving and Placing Calls**

**Receiving a call:** When your telephone rings, press *SP2's* On/Off button (#5). When the color indicator is visible, your call is on the line, and *SP2* is on. You do not need to pick up your telephone headset.

**Placing a call:** Turn on *SP2*. Remove your telephone headset from its cradle. Dial normally. When the phone begins to ring, return the handset to the telephone cradle.

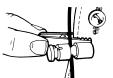
**Terminating a call:** To end a call, press the On/Off button so that the color indicator is no longer visible.

Adjusting the volume: To increase the volume, rotate the volume dial (#6) to a higher number. To decrease the volume, turn the dial to a lower number.

#### Features

**The Flash Button:** If you use Centrex or PBX feature-such as call waiting-which are accessed by hookswitch control, you can also use these features through *SP2*. User the "Flash" button (#3) as you would the hookswitch on your telephone. When the telephone signals a second call coming in, press the "Flash" button. This puts the first caller on hold. You can "Flash" to either caller at any time.

**The Mute Button:** The center button of the three buttons on top of *SP2* is the "Mute" button (#4). This button allows you to place a caller on hold. Press the button. When the color indicator is visible, you can hear your caller, but they cannot hear you. To resume communication, press the button again so that the indicator is not visible.



#### Information needed to be in User Guide:

#### FCC PART 68 INFORMATION

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